

COOL INTERNSHIP OF THE WEEK

Student Temporary Employment Program

*Office of the Inspector General
Department of Defense*

The Department of Defense's Office of the Inspector General (OIG) strives to promote integrity, accountability, and improvement of Department of Defense personnel, programs and operations to support the Department's mission and serve the public interest. The Student Temporary Employment Program (STEP) provides federal employment opportunities to students and offers them work experience, as well as flexibilities like year round employment, flexible work schedules and work assignments. Available positions include work in: Administration and Management, Audit, Policy and Oversight, Intelligence and Investigations.



In your position as a STEP Intern you will:

- Perform a variety of clerical assignments in support of the work of the organization to which assigned.
- Process electronic mail, maintain databases, and use graphic and spreadsheet software applications.
- Assist audit teams that perform audits of the finance and accounting systems, functions, and activities established to carry out fiscal responsibilities (if on the Financial Team).

Requirements:

- You must be a U.S. citizen.
- You must be at least 16 years of age at the time of appointment.
- You must be enrolled or at least accepted as a student.
- You must maintain at least a 2.0 cumulative grade point average.

Salary: 17,803.00 - 24,518.00 USD/ year

Location: Arlington, VA

Closing Date: March 31, 2010

Contact Information: OIG Recruiter
Phone: (703) 602-4521
Email: dodig.recruiter@dodig.mil
Control Number: 1830586

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